

Leadership (COURSE-16)

Date: 14 May 2019 09:00 - 17:00

Provisional course timetable [as at December 2018]

Time	Content	Materials & methods	Speaker(s)
0845 - 0900	Registration and arrival	Sign in sheet and morning handouts provided Ask participants to complete pre- evaluation form	Peter Glover, Heather Gray
0900 - 0930	Welcome, housekeeping introduction & overview of day	Introductions of the presenters & participants Establish Group Ways of Working Icebreaker Learning outcomes & structure for the day	Peter Glover, Heather Gray
0930 - 0950	Overview of Ready to Lead resource	Provide handout of slides, aims & learning outcomes Presentation: Ready to Lead Resource & 7 Lessons 5-minute animation Self - assessment tool	Gail Nash
0950 - 1005	1 st Lesson: Creativity	Small group discussion Reflective activity: application to workplace	Gail Nash
1005 - 1025	2 nd Lesson: More Questions than Answers	Reflective activity in pairs. Open and powerful questions.	Gail Nash
1025 - 1040	3 rd Lesson: Persuasion	Presentation: Persuasion Equation Reflective activity: application to workplace	Gail Nash
10:40 – 11:00	Morning Tea break		

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1100 - 1115	4 th lesson: Resilience	<p>Presentation: Resilience.</p> <p>Activity in pairs: discussion on key factors for maintaining personal resilience</p> <p>Provide questions for reflection and examples about how the team can be supported to be resilient.</p>	Gail Nash
1115 - 1130	5 th lesson: Storytelling	<p>Video</p> <p>Small group work: Discussion on types of storytelling and ways stories can be used and heard</p>	Gail Nash
1130 - 1155	6 th lesson: Collaboration	<p>Introduction to the importance of collaboration.</p> <p>Self -directed activity: network map Group discussion</p>	Gail Nash
1155 - 1210	7 th lesson: Celebrate Success and ensure joy at work	<p>Small group activity: discuss the evidence around joy at work and the impact of celebrating success on teams</p>	Gail Nash
1210 - 1225	Action Planning	<p>Self-directed activity: Action plan form</p> <p>Stop, Start, Continue</p>	Gail Nash, Peter Glover, Heather Gray
1225 - 1230	Summary	Evaluation form	Gail Nash
12:30 – 13:30	Lunch break		
1330 - 1340	Introduction to session 2	Provide handout of slides, aims & learning outcomes	Heather Gray
1340 - 1355	Introduction to impact & impact planning & its importance	Presentation	Peter Glover
1355 - 1415	The importance of impact planning	Group work: Case study scenarios	Peter Glover
1415 - 1425	Types/levels of impact	Presentation	Heather Gray

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1425 - 1440	Impact vs. output	Paired activity: Impact Vs Output exercise Group discussion	Heather Gray
1440 - 1450	Planning for impact & Kirkpatrick's Model	Presentation	Peter Glover
1450 - 1520	Applying the Measuring Impact Logic Model: part 1	Peer discussion of participant's projects Provide Measuring Impact Logic Model Facilitated application of measuring impact model	Peter Glover
14:45 – 15:00	Afternoon Tea break		
1540 - 1600	Guidelines & methods for measuring impact	Presentation	Heather Gray
1600 - 1620	Applying the Measuring Impact Logic Model: part 2	Individual activity: Impact measurement on project	Peter Glover
1620 - 1640		Facilitated group discussion: sharing impact measurement plans using measurement principles	Peter Glover
1640 - 1700	Action planning & Evaluation	Self-reflection activity: identify actions following course Evaluation forms	Heather Gray, Gail Nash